

**MORAVIA CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 14, 2020**

The regular meeting of the Moravia City Council was called to order by Mayor Roy Miller at 5:30 PM on Tuesday, January 14, 2020, at Moravia City Hall. In addition to Mayor Miller, those present were Councilpersons Ken Martin, John Baty, George Bob Robinson, Don Havard, and Sheila Kirby. Sharla Stogdill, Jason Snow, Carol Cloyed, Marcia Benjamin, Sam Kirby, Jim Milani, Lois VanZante, Gary Ehrle, Clint Woodward, and Paul Simpson were also present. The meeting opened with a prayer by Gary Ehrle and the Pledge of Allegiance. Mayor Miller welcomed the public.

Motion by Baty and seconded by Havard to approve the agenda. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Motion by Martin and seconded by Robinson to approve the minutes of the December 10, 2019, regular meeting, with the following corrections: Loan advance was to pay Cicco Construction and Municipal Supply (not Lathrop Farms). Ordinance 91-07 was not a first reading -- it is the current ordinance and was reviewed. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Bills and receipts were presented and discussed. Motion by Baty and seconded by Havard to approve the bills and receipts. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried. Motion by Baty and seconded by Robinson to get a loan advance from our line of credit at Iowa Trust Bank for the water/sewer project in the amount of \$22,322 to pay Municipal Supply \$1,207, Cicco Construction \$10,250, and Lathrop Farms from last meeting \$10,865. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Comments from the public – Jim Milani complimented the town of Moravia and asked the city council to listen to its residents.

Trussell Park ball field was discussed with Clint Woodward. Rules are needed and garbage picked up after each game. Clint stated he was not at every game and would pick up garbage once a week. The Parks Committee will discuss and contact Clint.

Moravia Betterment Committee/City Partnership Proposal – Sam Kirby stated the committee wants to help the city and talk to the nuisance committee. Nuisance committee will meet with the Betterment Committee on Monday, January 20 at 4:30 PM. The Betterment Committee will also attend the budget meeting on Thursday, January 23.

Department Reports were given:

Fire – Paul Simpson reported ten medical calls in December. Jason Snow submitted his resignation as Fire Chief effective February 3, 2020. Motion by Martin and seconded by Baty to accept Jason Snow's resignation as Fire Chief effective February 3, 2020. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Library – Report submitted by Library Board. Lois VanZante reported they had an opening on the Library Board and Gary Ehrle volunteered. Motion by Baty and seconded by Havard to accept the appointment of Gary Ehrle to the Library Board. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Cemetery – Improvements to the cemetery such as the new fence was discussed and can be paid for using money from the Pfannebecker Estate.

Parks – Councilman Martin reported the Ruritans are getting new Christmas lights for the gazebos in the park. The City's lights in the park on the square are not working properly and may need a new photo eye. A light is out by Trussell Park along the road. Councilman Baty will check on them.

Streets – Councilman Havard reported as soon as the weather breaks, Norris Asphalt will work on our streets.

Water – Councilman Baty discussed the high usage of water at the high school. A leak was not found and the school is monitoring the meter. If all stipulations for the leak rate are met, Clerk Stogdill was asked to make adjustments to their account. The ordinance regarding shutting off water for non-payment will be reviewed at February meeting. Stipulations of 3:00 PM as the latest time a resident can pay their delinquent bill/reconnect fee and get water turned back on the same day will be added. The city is currently calling staff back in to work on overtime and that is not cost effective. Delinquent accounts were reviewed. Counsel agreed by consensus to send 30 day notices of tax liens to Accounts 380, 3280, and 465. Council agreed by consensus to file Account 4151 with the State Offset Program for collection. Motion by Robinson and seconded by Kirby to write off \$4.38 on Account 4209. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried. Motion by Baty and seconded by Kirby to write off and close Account 710 in the amount of \$130.13 and send to Credit Bureau for collections. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Sewer – Once the water pit project is complete, the next step is to work on infiltration. The resident with sewage coming out of their clean-out misunderstood our letter and will make repairs. Jason will check on the sludge at the lagoon.

Nuisance Properties – Councilman Baty will contact Craver and Grothe with questions from the Council regarding a water pit and a lease agreement.

City Staff – City Clerk Sharla Stogdill reported her computer is not compatible with Windows 10 and there is no longer support for Windows 7 so a new computer must be purchased. Motion by Havard and seconded by Baty to purchase a new computer for the clerk's office. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried. Ordinance updates were given to the Council to update their ordinance books at home. W-2 and 1099 preparation has begun, work on the budget continues, and catching up on work while on sick leave. Financial reports were reviewed with the Council, including the balance sheet, profit and loss statement, budget versus actual spending, payroll, and work orders. Jason Snow reported Alliant has started working in town and they are busy doing locates for them and assisting if they are digging close to a main. Meters are getting done and cut down.

Mayor Miller asked for volunteers to be on council committees. Volunteers are as follow: Water – John Baty and George Bob Robinson; Sewer – John Baty and Sheila Kirby; Streets – George Bob Robinson and Don Havard; Parks – Sheila Kirby and Ken Martin; Cemeteries – Don Havard and Ken Martin; Nuisance Properties – John Baty and Ken Martin.

Motion by Baty and seconded by Kirby to appoint Sharla Stogdill as the City Clerk/Treasurer. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Resolution #1-2020 – Designate Official Depository and Maximum Depository Amount was introduced by Mayor Miller. Motion by Baty and seconded by Havard to approve Resolution #1-2020 for Iowa Trust and Savings Bank to be the official depository and \$250,000 in all checking accounts combined and \$250,000 in all savings accounts combined to be the maximum depository amount. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Resolution #2-2020 – Designate Official Publication of Public Notices was introduced by Mayor Miller. Motion by Havard and seconded by Martin to approve Resolution #2-2020 for the Moravia Union as the official newspaper for publication of public notices. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Water/Sewer Project Update – There are five pits left to do and they are difficult ones. Two of them cannot be located. Jason will contact Rathbun Water to see if they can trace the line. A discussion was held on whether the city will remove the old meters and change out fittings and tabled to be reviewed again. Jason will contact other towns to see what they did.

Resolution #3-2020 – Extension of Line of Credit at Iowa Trust Bank for water/sewer project was introduced by Mayor Miller. The project is almost complete and final bills are coming in at which time the line of credit will end and the loan will be set up on automatic monthly payments. Motion by Baty and seconded by Robinson to approve Resolution #3-2020, an extension of the line of credit until April 7, 2020. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Budget Workshop meetings were scheduled for January 23 and 30 at 4:30 PM at city hall.

Resident Complaints – One complaint was reviewed regarding difficulty seeing to pull out on to a street due to where a vehicle is parked on occasion. Mayor Miller reviewed the parking situation and talked to the resident who filed the complaint. The next time the vehicle is parked there, the resident is to call City Hall so Mayor Miller can check on it.

Mayor Miller presented the Council with pictures of a desk and chair to purchase for City Hall. The new desk would be for the clerk's office and her old desk would be moved to the mayor's office. A second telephone line for the mayor's office is also needed. Motion by Baty and seconded by Martin to purchase a new desk for the clerk's office and a chair for the mayor's office for \$2,200 and to add a second telephone line to the mayor's office. Roll Call Vote: Martin-Aye, Baty-Aye, Robinson-Aye, Havard-Aye, Kirby-Aye. Motion carried.

Council Discussion Items – Councilman Baty discussed a way to notify residents if water is going to be shut off and to make other announcements. The Betterment Committee, Fire Department, Historical Society, and Moravia School all have Facebook pages that we could possibly make announcements on. A system similar to the text alert system at the school would also be a possibility.

Mayor Discussion Items – Mayor Miller requested the Council contact him if there is work they want Jason or Mitch to do and he can let them know.

Motion by Havard and seconded by Robinson to adjourn at 7:06 PM. All Ayes - Motion carried.

/s/ Roy Miller, Mayor

Attest:

/s/ Sharla Stogdill, City Clerk/Treasurer